

Early Termination Fee Waiver Approval

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Dear [Customer's Name],

We are writing to inform you that your request for an early termination fee waiver has been reviewed and approved. We understand that circumstances may arise that necessitate a change in your service agreement.

Please note that the waiver applies to the following account:

Account Number: [Insert Account Number]

Service Start Date: [Insert Service Start Date]

Termination Date: [Insert Termination Date]

You will not be charged the early termination fee associated with your account. We appreciate your business and hope to assist you in the future.

If you have any further questions, please feel free to contact us at [Insert Contact Information].

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]