

Unpaid Rent Warning Notice

Date: [Insert Date]

To,

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice regarding your unpaid rent for the property located at [Property Address]. As of today, the rent payment for the month of [Insert Month/Year] has not been received.

According to the lease agreement signed on [Lease Start Date], the rent was due on [Due Date] and is currently [Number of Days Late] days late. The total amount due at this time is [Insert Amount].

Please be advised that failing to remit this payment within [Number of Days] days may result in further action, including potential eviction proceedings.

If you have already sent your payment, please disregard this notice. If not, we urge you to address this matter promptly to avoid any complications.

Thank you for your immediate attention to this issue.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

[Your Contact Information]