

Contract Termination Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Freelancer's Name]

[Freelancer's Address]

[City, State, Zip Code]

Subject: Contract Termination Confirmation

Dear [Freelancer's Name],

This letter serves as confirmation of the termination of the freelance contract dated [Insert Date of Contract]. As per the terms outlined in the contract, this termination is effective as of [Insert Termination Date].

We appreciate the work you have delivered during our collaboration, and we wish you the best in your future endeavors.

Please let us know if you have any questions or need further clarification.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]