

Backordered Product Notification

Dear [Customer Name],

Thank you for your recent order with us. We appreciate your business and want to keep you informed about the status of your order.

Unfortunately, we would like to inform you that the following item(s) from your order [Order Number] are currently on backorder:

- Product Name: [Product Name]
- Quantity: [Quantity]
- Expected Ship Date: [Expected Ship Date]

We understand how important it is for you to receive your order promptly, and we are doing everything we can to expedite the process. Your order will be shipped as soon as the backordered item(s) become available.

If you have any questions or would like to modify your order, please feel free to reach out to our customer service team at [Customer Service Email] or [Customer Service Phone Number].

Thank you for your understanding and patience.

Sincerely,

[Your Company Name]