

Shipping Details Verification Notice

Dear [Recipient's Name],

We would like to inform you that we are currently verifying the shipping details for your recent order with us.

Order Number: [Order Number]

Shipping Address:

[Recipient's Name]

[Street Address]

[City, State, ZIP Code]

[Country]

Please confirm that the above shipping address is correct. If any changes are required, please reply to this notice with the updated information.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]