

Dear [Tenant's Name],

We hope this message finds you well. As you prepare to begin the painting process in your unit, we would like to provide you with some guidance to ensure a smooth and efficient project.

Preparation

- Remove all furniture and items from the area to be painted.
- Cover floors and any remaining furniture with drop cloths or plastic sheeting.
- Ensure that the walls are clean and free of dust.

Painting Process

Please ensure that you use appropriate ventilation during the painting process. Open windows and use fans if necessary to reduce fumes.

Make sure to follow the paint manufacturer's instructions regarding drying times and recommended number of coats.

Safety Precautions

- Wear protective gear, including gloves and a mask.
- Keep children and pets away from the painting area.
- Be cautious with ladders and other equipment.

Post-Painting

Once the painting is completed, please allow adequate time for the paint to dry before returning furniture to the room.

If you have any questions or need assistance during the painting process, do not hesitate to contact us.

Thank you for your attention to these guidelines, and happy painting!

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]