

Purchase Return Acceptance Letter

Date: [Insert date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To: [Customer's Name]
[Customer's Address]
[City, State, Zip Code]

Dear [Customer's Name],

We have received your request for the return of seasonal products purchased on [purchase date]. We would like to confirm that your return has been accepted under our return policy.

Details of the Return:

- Product Name: [Product Name]
- Order Number: [Order Number]
- Return Reason: [Reason for Return]

Please ensure that the product is returned in its original packaging with all tags attached. We recommend using a trackable shipping service to ensure the safe return of the item.

Once we receive the returned product, we will process your refund within [X] business days. If you have any questions, please feel free to contact us at [Contact Information].

Thank you for your understanding and cooperation.

Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Company Contact Information]