Package Receipt Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to confirm the receipt of your package. The details are as follows:

- Tracking Number: [Insert Tracking Number]
- Sender: [Sender's Name]
- Recipient: [Recipient's Name]
- Delivery Date: [Insert Delivery Date]
- Package Contents: [Brief Description of Contents]

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for choosing our services!

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]