

Parking Rules for Shared Driveway

Date: [Insert Date]

Dear Tenants,

We hope this message finds you well. As you are aware, our property features a shared driveway that is utilized by all tenants. In order to ensure a smooth and safe parking experience, we have established the following parking rules:

- All vehicles must be parked within their designated spaces, if applicable.
- Parking is only permitted for registered tenants and their authorized guests.
- Vehicles must not block access to the driveway or any neighboring parking spaces.
- All vehicles must display a valid parking permit to avoid towing.
- Double-parking is strictly prohibited.
- In case of emergencies, please leave sufficient space for emergency vehicles to pass.
- Violations of these rules may result in fines or towing at the owner's expense.

We appreciate your cooperation in adhering to these rules to maintain a harmonious living environment. If you have any questions or concerns, please feel free to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]