

# Driveway Usage Guidelines for Tenants

Dear Tenants,

We are pleased to welcome you to our community. To ensure a harmonious living environment and the efficient use of our shared driveway, please adhere to the following guidelines:

## 1. Parking Allocations

Each tenant is assigned a specific parking space. Please park only in your designated area.

## 2. Visitor Parking

Visitors must park in the designated visitor parking areas only. Please notify your visitors to avoid parking in reserved spaces.

## 3. Obstruction of Pathways

Keep driveways clear of any obstructions such as vehicles, bikes, or personal items at all times.

## 4. Overnight Parking

Overnight parking is permitted only for tenants. Any unauthorized vehicles will be subject to towing at the owner's expense.

## 5. Maintenance Requests

If you notice any maintenance issues in the driveway area, please inform management immediately.

Thank you for your cooperation and understanding. We hope to foster a welcoming and orderly community!

Sincerely,  
[Your Property Management Team]