

Driveway Access Policy Notification

Date: [Insert Date]

Dear Residents,

We are writing to inform you about the new Driveway Access Policy that will be implemented effective [Insert Start Date]. This policy is designed to ensure safe and accessible driveways for all residents.

Policy Overview:

- All driveways must remain clear of obstructions at all times.
- Parking in designated areas only. No parking in driveways unless within the designated zones.
- Any vehicles obstructing driveway access may be subject to towing at the owner's expense.

Key Dates:

Implementation Date: [Insert Date]

Review Period: [Insert Dates]

Contact Information:

If you have any questions or concerns, please feel free to reach out to us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]