

# Subscription Cancellation Confirmation

Dear [Customer Name],

We are writing to confirm the cancellation of your auto-renewal subscription for [Product/Service Name], effective immediately.

Your subscription will not renew on the next billing date, [Next Billing Date]. As requested, no further charges will be made to your account.

If you change your mind, you are welcome to reactivate your subscription at any time. Thank you for being a valued customer.

Best regards,  
[Your Company Name]  
[Customer Support Contact Information]