

# Cancellation Confirmation

Dear [Customer Name],

Thank you for reaching out to us. We are writing to confirm the cancellation of your order #[Order Number].

Your order was successfully canceled on [Cancellation Date]. You will receive a full refund of [Refund Amount] within the next [Refund Time Frame].

If you have any further questions, please do not hesitate to contact our customer service team.

Thank you for your understanding.

Sincerely,  
[Your Company Name]  
[Contact Information]