

# Tenant Roof Leakage Notification

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of a roof leakage issue in my apartment located at [Your Address]. The leakage has become apparent following recent rain, and it has begun to impact my living conditions.

I kindly request your prompt attention to this matter. It is essential to address the leakage as soon as possible to prevent any further damage to the property and to ensure my comfort as a tenant.

Please let me know how you would like to proceed with resolving this issue. I appreciate your assistance in this matter and look forward to your acknowledgment of this notification.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Contact Information]