

Shipment Status Change Announcement

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of a change in the status of your recent shipment with us.

Your shipment with tracking number [**Tracking Number**] has been updated to [**New Status**]. The change is due to [reason for the change].

We appreciate your understanding and patience in this matter. If you have any questions or require further assistance, please do not hesitate to reach out to our customer service team at [Customer Service Contact Information].

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]