

Account Termination Confirmation

Date: [Insert Date]

Dear [Customer's Name],

We would like to confirm that we have received your request to terminate your account with us. Your account will be deactivated effective [Insert Deactivation Date].

If you have any questions or need further assistance, please do not hesitate to contact our customer service team.

Thank you for your time with us.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]