

Account Termination Acknowledgment Receipt

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We acknowledge receipt of your request to terminate your account with [Company Name]. Your account has been successfully terminated as of [Termination Date].

Account Details:

- Account Number: [Account Number]
- Account Holder Name: [Account Holder Name]

If you have any remaining balance or final transactions, our team will contact you shortly to resolve them.

Thank you for being a part of [Company Name]. If you have any further questions or need assistance, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]