

Renewal Offer for Ongoing Services

Dear [Client's Name],

We hope this message finds you well. As we approach the end of our current agreement, we would like to take this opportunity to thank you for your continued trust in our services.

We are pleased to offer you a renewal of our ongoing services. Below are the details of our proposed renewal:

- **Service Description:** [Description of services]
- **Duration:** [Proposed duration, e.g., 12 months]
- **Renewal Price:** [Price details]
- **Start Date:** [Proposed start date]

To confirm your renewal, please sign and return the enclosed agreement by [date]. Should you have any questions or require further modifications, do not hesitate to reach out.

Thank you once again for your partnership. We look forward to continuing to serve you.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]