

Cancellation Request for Premium Subscription

Dear [Service Provider's Name],

I hope this message finds you well. I am writing to formally request the cancellation of my premium subscription (Account ID: [Your Account ID]) effective immediately. My decision has been driven by [briefly state your reasons, e.g., financial constraints, lack of usage, etc.].

However, before finalizing my cancellation, I would like to express my interest in any retention offers or alternative plans that may be available. I have greatly appreciated the service provided and would like to explore potential options to continue my subscription.

Please let me know if there are any offers or adjustments you can recommend that would allow me to remain a valued customer.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Email Address]
[Your Phone Number]