

Service Inquiry Clarification Response

Date: [Insert Date]

To: [Client's Name]

From: [Your Name]

Subject: Clarification on Service Inquiry

Dear [Client's Name],

Thank you for reaching out to us regarding our services. We appreciate your interest and are here to provide the clarification you seek.

In response to your inquiry about [specific service], we would like to clarify the following:

- [Clarification point 1]
- [Clarification point 2]
- [Clarification point 3]

We hope this information helps you understand our services better. Please feel free to reach out if you have any further questions or if you need additional information.

Looking forward to the opportunity to work together.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]