

Membership Withdrawal Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Membership Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Membership Organization Name],

I am writing to formally announce my withdrawal from my membership with [Membership Organization Name], effective immediately.

My membership details are as follows:

- Member ID: [Your Member ID]
- Name: [Your Name]

I appreciate the opportunities and experiences I have gained during my time as a member. However, due to [brief reason if desired], I have decided to discontinue my membership.

Please confirm the cancellation of my membership and let me know if any further actions are required from my side.

Thank you for your understanding.

Sincerely,

[Your Name]