

Refund Request Confirmation

Dear [Customer Name],

Thank you for reaching out to us regarding your refund request. We would like to confirm that we have received your request and it is currently being processed.

Your request details are as follows:

- Order Number: [Order Number]
- Refund Amount: [Refund Amount]
- Date of Request: [Request Date]

We strive to process all refund requests within [Processing Time Frame] business days. You will receive a notification once your refund has been processed.

If you have any questions or need further assistance, please do not hesitate to contact us at [Customer Service Email] or [Customer Service Phone Number].

Thank you for your patience.

Sincerely,

[Your Company Name]

[Your Company Contact Information]