

Reminder: Medical Coding Compliance Check

Date: [Insert Date]

Dear [Recipient's Name],

This is a friendly reminder regarding the upcoming medical coding compliance check scheduled for [Insert Date/Time]. Please ensure that all necessary documents and coding records are prepared for review.

Ensuring compliance is crucial for maintaining our standards and avoiding any potential issues. If you have any questions or require additional resources, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]