

Service Alert

Dear Residents,

We would like to inform you about a potential drain blockage situation affecting our community. Our maintenance team has identified issues regarding drainage in the area, and we are taking immediate action.

As a precaution, please avoid flushing non-biodegradable items and report any unusual drainage problems to the management office.

We appreciate your cooperation and understanding as we work to resolve this issue swiftly.

If you have any questions or concerns, please contact us at [contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]