

# Advisory Notice

Date: [Insert Date]

To: [Resident's Name]

[Resident's Address]

Dear [Resident's Name],

We are writing to inform you about a drainage obstruction issue that has been observed in relation to your property located at [Property Address]. Our maintenance team has detected that the drainage system may be obstructed due to debris, leaves, or other materials.

We kindly request that you inspect the drainage areas around your property and take the necessary actions to clear any obstructions. Maintaining clear drainage pathways is essential for preventing water accumulation and ensuring the proper functioning of our community's drainage system.

If you require assistance or have questions regarding this matter, please do not hesitate to contact us at [Contact Information].

Thank you for your prompt attention to this important issue.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]