

# Dear Tenants,

We are committed to maintaining a safe and comfortable living environment for all of our residents. To ensure the proper functioning of plumbing systems, we have established a preventive maintenance schedule.

## Plumbing Preventive Maintenance Schedule

- **Monthly:** Inspect and clean faucet aerators and showerheads.
- **Quarterly:** Check for leaks under sinks and around toilets.
- **Bi-Annually:** Flush water heaters to remove sediment buildup.
- **Annually:** Inspect and test sump pumps and sewage ejector pumps.

Please report any plumbing issues immediately to ensure prompt attention and repairs. Your cooperation is greatly appreciated.

Thank you for your understanding and support!

**Best Regards,**

Your Property Management Team