

Internship Request Letter

Dr. [Recipient's Name]

[Hospital/Clinic Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear Dr. [Recipient's Last Name],

I hope this letter finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., second-year] medical student at [Your University Name]. I am writing to express my strong interest in applying for a medical internship position at [Hospital/Clinic Name] for the [specific term, e.g., summer 2024].

I have a passion for [specific area of interest, e.g., internal medicine, pediatrics], and I am eager to enhance my clinical skills and knowledge in a dynamic environment such as yours. I am particularly impressed by [mention any specific programs or values of the hospital/clinic], and I believe that an internship at [Hospital/Clinic Name] would provide me with valuable hands-on experience.

Enclosed with this letter are my resume and references for your review. I would be grateful for the opportunity to discuss my application further and explore how I can contribute to your team. Thank you for considering my request. I look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Email Address]