

Dear Tenants,

We hope this message finds you well. We would like to inform you about an important update to our bicycle storage policy that will take effect on [Effective Date].

Updated Bicycle Storage Policy:

- All bicycles must be stored in designated storage areas only.
- Each tenant is allowed a maximum of [Number] bicycles.
- Storage areas will be monitored and non-compliant bicycles will be removed.
- All bicycles must be registered with the property management office.
- Any bicycles left in common areas or hallways will be removed immediately.

Please ensure your compliance with these new guidelines to help maintain a safe and organized living environment for everyone.

If you have any questions or concerns, feel free to contact the property management office at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company]