

Rules for Bicycle Storage in Shared Spaces

Dear Residents,

We appreciate your cooperation in maintaining an organized and safe environment for all users of our shared bicycle storage space. Please adhere to the following rules:

1. **Designated Areas:** Please park bicycles only in the designated bicycle storage areas.
2. **Clear Pathways:** Ensure that pathways remain clear for emergency access and safety.
3. **Security:** Lock your bicycle securely to avoid theft.
4. **No Obstructions:** Do not block entrances, exits, or access to other bicycles.
5. **Maintenance:** Keep your bicycle in good repair and remove any broken or abandoned bicycles.
6. **Time Limits:** Bicycles left unattended for more than [insert time frame] will be removed.

Thank you for your attention to these rules. Together, we can create a safe and efficient bicycle storage area for everyone's use.

Sincerely,

[Your Name]

[Your Position or Title]

[Your Contact Information]