

Bike Storage Allocation Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are pleased to inform you that your application for bike storage has been approved. You have been allocated a storage space for your bicycle as per the following details:

Storage Details:

- **Allocated Storage Space Number:** [Space Number]
- **Location:** [Location Description]

Please ensure that you secure your bicycle in the allocated space and do not store any other items in this area. The storage space is available for your use effective [Start Date].

If you have any questions or require further assistance, please do not hesitate to contact the management office.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company Name]

[Contact Information]