

# Appointment Confirmation

Dear [Client's Name],

We are pleased to confirm your appointment for individual therapy. Below are the details:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Location:** [Therapist's Office/Online Platform]
- **Therapist:** [Therapist's Name]

Please arrive 10 minutes early to allow for check-in. If you need to reschedule or have any questions, feel free to contact us at [Contact Information].

We look forward to seeing you soon.

Best regards,

[Your Practice Name]