

Guidelines for Scheduled Hospital Admissions

Dear [Patient's Name],

We would like to inform you about the guidelines for your upcoming scheduled hospital admission on [Date] at [Time]. Please take a moment to review the following important information:

Pre-Admission Instructions

- Arrive at least 30 minutes before your scheduled time.
- Bring all required documents, including identification and insurance information.
- Follow any dietary instructions provided by your physician.
- Notify us of any medications you are currently taking.

What to Expect

Upon arrival, you will be checked in at the admissions desk. A nurse will guide you to your room and provide information about your stay.

Visitation Policies

For your safety and comfort, please be aware of our visitation policies. Only [number] visitors are allowed at a time.

Contact Information

If you have any questions or need further assistance, please do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you for choosing [Hospital Name]. We look forward to providing you with excellent care.

Sincerely,

[Your Name]

[Your Title]

[Hospital Name]