Confirmation of Medical Interpreter Services

[Your Contact Information]

Date: [Insert Date]
To: [Recipient Name]
Address: [Recipient Address]
City, State, Zip: [City, State, Zip]
Dear [Recipient Name],
This letter is to confirm the arrangement for medical interpreter services that you requested. Below are the details of the services that will be provided:
 Date of Service: [Insert Date] Time of Service: [Insert Time] Location: [Insert Location] Language Requirement: [Insert Language] Duration of Service: [Insert Duration]
If you have any questions or need further assistance, please do not hesitate to contact us at [Insert Contact Information]. We look forward to providing you with the necessary support.
Thank you for choosing our services.
Sincerely,
[Your Name]
[Your Title]
[Your Organization]