

Dear Valued Patients and Families,

We hope this message finds you well. We are writing to inform you of revised visiting hours at our facility effective from [Effective Date].

New Visiting Hours:

- Monday to Friday: 2:00 PM to 7:00 PM
- Saturday and Sunday: 10:00 AM to 5:00 PM

We understand the importance of having family and friends available to support you during your recovery. Please note that the health and safety of our patients remain our top priority.

If you have any questions or concerns, please do not hesitate to contact our nursing staff.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Hospital/Facility Name]