

Notification of Renovation Violation

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Address: [Insert Tenant Address]

Dear [Insert Tenant Name],

This letter serves as a formal notification regarding a violation of the renovation policy stipulated in your lease agreement. It has come to our attention that unauthorized renovations have been conducted in your unit located at [Insert Unit Address].

Specifically, we have observed the following violations:

- [Specify Violation 1]
- [Specify Violation 2]
- [Specify Violation 3]

We kindly request that you cease all renovation activities immediately and restore the property to its original condition. You are expected to comply with these requests by [Insert Deadline].

If you have any questions or would like to discuss this matter further, please feel free to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]