

Notice of Unauthorized Tenant Renovations

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are writing to formally notify you that we have observed unauthorized renovations being conducted in your unit located at [Tenant's Address]. As stated in your lease agreement, any modifications or renovations must be approved by the landlord prior to commencement.

It has come to our attention that the following changes have been made without permission:

- [Describe Unauthorized Renovation 1]
- [Describe Unauthorized Renovation 2]
- [Describe Unauthorized Renovation 3]

We require you to cease any further modifications immediately and restore the unit to its original condition within [Insert Time Period]. Failure to comply may result in further action as outlined in your lease agreement.

Please contact us by [Insert Contact Deadline] to discuss this matter further.

Thank you for your prompt attention to this issue.

Sincerely,

[Landlord's Name]

[Landlord's Contact Information]