

Healthcare Equipment Requisition Form

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Organization Name]

Address: [Organization Address]

Subject: Requisition for Emergency Response Gear

Dear [Recipient's Name],

We are writing to formally request the requisition of essential healthcare equipment for our emergency response team. Due to the recent increase in emergency cases, we find it necessary to enhance our capacity to respond effectively.

Requested Equipment:

- Defibrillators - Quantity: [Insert Quantity]
- Advanced Trauma Kits - Quantity: [Insert Quantity]
- Portable Oxygen Tanks - Quantity: [Insert Quantity]
- Emergency Triage Tags - Quantity: [Insert Quantity]
- Stretchers - Quantity: [Insert Quantity]

Your prompt attention to this requisition will greatly aid us in our efforts to provide timely and effective care in emergencies. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any questions or further information.

Thank you for your support and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]