

Letter of Clarification on Procedure Costs

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to clarify the costs associated with the upcoming procedure scheduled for [Insert Date].

As previously discussed, the estimated total cost for the procedure is [Insert Amount]. This includes:

- Consultation Fees: [Insert Amount]
- Procedure Costs: [Insert Amount]
- Post-Operative Care: [Insert Amount]

Please note that this estimate is subject to change based on [Insert any factors that may affect costs]. If you have any insurance coverage, I encourage you to check with your provider to understand your financial responsibility.

If you have any further questions or need additional information, please do not hesitate to contact me at [Insert Your Phone Number] or [Insert Your Email].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]