## **Important Notice to All Tenants**

Dear Tenants,

As part of our commitment to maintaining a clean and sustainable living environment, we would like to remind you of the garbage and recycling protocols that must be followed:

## **Garbage Disposal**

- Place all garbage in sealed bags before disposing of them in the designated garbage bins.
- Ensure that no hazardous materials are thrown in the garbage.
- Garbage should be placed in the bins only on designated pickup days.

## **Recycling Guidelines**

- All recyclables must be cleaned and free of food residues.
- Use the designated recycling bins for paper, plastics, glass, and metals.
- Do not place non-recyclable items in the recycling bins.

## **Additional Information**

If you have any questions regarding the garbage and recycling protocols, please feel free to contact the management office.

Thank you for your cooperation.

Sincerely, Your Building Management