

Patient Visit Notification

Date: [Insert Date]

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that you recently missed your scheduled appointment on [Insert Appointment Date]. We understand that circumstances can arise that may prevent you from attending your visits.

Please be aware that missing appointments can have consequences on your health and treatment plan. It is important that we monitor your progress regularly to ensure the best possible outcomes.

We kindly ask you to reschedule your missed appointment at your earliest convenience. You may contact us at [Insert Contact Information] or visit our website at [Insert Website Link] to find a suitable time.

Thank you for your attention to this matter. We look forward to seeing you soon!

Sincerely,

[Your Name]

[Your Job Title]

[Clinic/Practice Name]

[Contact Information]