

# Fair Trade Certification Support Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally request support for our application for Fair Trade certification. Our organization, [Your Organization], is committed to promoting ethical practices and ensuring fair compensation for all individuals involved in our supply chain.

As part of our application, we believe that receiving guidance and support from your esteemed organization would be invaluable in helping us meet the necessary requirements for certification. We are eager to learn about the best practices and standards set forth by the Fair Trade movement.

We would greatly appreciate any resources, training sessions, or mentorship opportunities you could provide as we undertake this important initiative.

Thank you for considering our request. We look forward to the possibility of collaborating with your organization to promote fair trade practices.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]