

Funding Request for Scientific Inquiry Partnership

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request funding for a scientific inquiry partnership between [Your Institution] and [Partner Institution]. Our proposed project, titled "[Project Title]," aims to [briefly explain the purpose and significance of the project].

This partnership will enable us to [describe how the partnership will benefit the research and the institutions involved]. We believe that with your support, we can make significant strides in [mention the specific field or research question].

We are seeking a total amount of [specify the amount] to cover [briefly outline the budget and what it will support, e.g., materials, labor, travel, etc.]. A detailed budget is attached for your review.

We would be grateful for the opportunity to discuss this proposal further and explore how we can align our objectives with your funding goals. Thank you for considering our request, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]