

# Collaborative Study Agreement

Date: [Insert Date]

To: [Recipient's Name]  
[Recipient's Title]  
[Institution's Name]  
[Institution's Address]

Dear [Recipient's Name],

This letter serves as a formal agreement between [Your Institution's Name] and [Collaborating Institution's Name] for the purpose of collaborative research in the field of [Research Field].

## 1. Purpose

The aim of this collaborative study is to [Briefly Describe the Objective of the Study].

## 2. Roles and Responsibilities

[Your Institution's Name] will be responsible for [List Responsibilities].

[Collaborating Institution's Name] will be responsible for [List Responsibilities].

## 3. Funding

Each party agrees to provide funding for their respective roles as follows: [Detail the Funding Arrangements].

## 4. Publication and Intellectual Property

The findings of this collaboration will be jointly published, and intellectual property rights will be shared as follows: [Detail the Agreement on Publication and IP].

## 5. Duration

This agreement will commence on [Start Date] and will continue until [End Date] unless terminated earlier by either party with a written notice.

## 6. Signatures

We agree to the terms outlined above and look forward to a productive collaboration.

---

[Your Name]  
[Your Title]  
[Your Institution's Name]

---

[Recipient's Name]  
[Recipient's Title]  
[Collaborating Institution's Name]

Sincerely,

[Your Name]  
[Your Title]  
[Your Institution's Name]  
[Your Contact Information]