

Compliance Statement for Professional License Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to submit my compliance statement as part of the renewal application for my professional license with [Insert Association Name]. I affirm that I have maintained adherence to all professional standards and requirements set forth by the association during the licensing period.

Throughout the past [Insert Renewal Period], I have participated in continuing education and professional development opportunities, ensuring that I remain informed of the latest industry practices and regulations. Details of my activities are as follows:

- Course/Workshop: [Insert Title] - Date: [Insert Date]
- Conference/Seminar: [Insert Title] - Date: [Insert Date]
- Volunteer Work: [Insert Description] - Date: [Insert Date]

I have also adhered to the ethical guidelines laid out by the association and have no disciplinary actions or unresolved complaints against me. I am committed to upholding the integrity and professional standards required to maintain my licensure.

Thank you for considering my application for renewal. Please feel free to contact me at [Insert Phone Number] or [Insert Email Address] should you require any additional information or documentation.

Sincerely,

[Your Name]

[Your Professional Title]

[Your License Number]