

Mail Redirection Provision Letter

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

Dear [Landlord's Name],

I, [Tenant's Name], currently residing at [Tenant's Address], am writing to formally request the provision of mail redirection services during my tenancy.

Due to [reason for mail redirection, e.g., travel, temporary relocation], I kindly ask that all mail correspondence directed to my address be forwarded to the following address:

[New Address for Mail Redirection]

Thank you for your attention to this matter. I appreciate your assistance in ensuring my mail is directed appropriately.

Sincerely,

[Tenant's Name]

[Tenant's Contact Information]