

# Tenant Notification for Mail Redirection

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

[Landlord/Property Manager's Address]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally notify you of my intention to redirect my mail due to [reason for mail redirection, e.g., temporary relocation, change of address, etc.].

Effective from [start date], my new mailing address will be:

[Your New Address]

Please ensure that my mail is forwarded to the new address from the specified date. I appreciate your assistance in this matter.

If you have any questions or need further information, please feel free to contact me at [your phone number] or [your email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Current Address]

[Your Phone Number]

[Your Email Address]