

# **Inquiry Regarding Strategic Planning Consultation Services**

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your strategic planning consultation services for our organization, [Your Organization Name]. As we begin to undertake a comprehensive evaluation of our current strategies and set new goals for the upcoming year, we are interested in exploring potential collaboration with your team.

Specifically, we would like to understand the scope of your services, your approach to strategic planning, and any relevant experience you might have in our sector. Additionally, we would appreciate information on pricing and availability for the upcoming months.

Thank you for considering our inquiry. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Phone Number]

[Your Email Address]