

Budget Approval for Strategic Planning Consultation

Date: [Insert Date]

[Your Name]

[Your Title]

[Association Name]

[Association Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally approve the budget for the strategic planning consultation for [Association Name]. After reviewing the proposal submitted on [Proposal Date], we are pleased to allocate a budget of [Approved Amount].

This budget will cover the following expenses:

- Consultation Fees: [Amount]
- Workshops and Training: [Amount]
- Materials and Resources: [Amount]
- Miscellaneous: [Amount]

We believe that investing in this strategic planning process is crucial for our association's growth and will significantly contribute to achieving our long-term goals.

Please proceed with the necessary arrangements, and feel free to reach out if you require any additional information.

Thank you for your commitment to our association's future.

Sincerely,

[Your Name]

[Your Title]

[Association Name]