

# Application for Third-Party Assessment of Association Standards

Date: [Insert Date]

[Your Name]

[Your Position]

[Association Name]

[Association Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Assessment Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a third-party assessment of the standards and practices of [Association Name]. As we aim to uphold the highest quality within our operations and ensure compliance with relevant guidelines, we believe that an external assessment will provide valuable insights and recommendations.

We are particularly interested in evaluating the following areas:

- Operational efficiency
- Compliance with industry standards
- Member satisfaction and engagement

We would appreciate your guidance on the assessment process, including timelines, requirements, and any associated costs. We aim to initiate this assessment by [Insert Desired Date].

Thank you for considering our request. We look forward to your prompt response to discuss the next steps.

Sincerely,

[Your Name]

[Your Position]

[Association Name]