

# Internship Opportunity Availability

Dear [Student's Name],

We are pleased to inform you about an internship opportunity available at [Company Name]. This internship is designed for students who are eager to gain practical experience in [specific field or industry].

## Internship Details:

- **Duration:** [Start Date] to [End Date]
- **Location:** [Office Location / Remote]
- **Hours:** [Number of hours/week]
- **Compensation:** [Paid/Unpaid]

If you are interested in this opportunity, please reply with your updated resume and a brief cover letter by [Response Deadline]. We look forward to hearing from you!

Best regards,

[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]